

Information and Communications Technology (ICT) User Agreement

Guidelines for ICT use at Buderim Mountain State School

Information and Communications Technology (ICT) facilities and devices provide innovative and engaging opportunities for teaching and learning. ICT are provided at Buderim Mountain State School for educational and research purposes. **This User Agreement sets out the expectations for acceptable use of ICT for all students.**

This agreement must be read in conjunction with the Department of Education, Training and Employment (DETE) policies relating to Acceptable use of ICT and Managing Electronic Identities (embed hyperlinks [http://ppr.det.qld.gov.au/corp/ict/management/Pages/Acceptable-Use-of-Departments-Information-Communication-and-Technology-\(ICT\)-Network-and-Systems.aspx](http://ppr.det.qld.gov.au/corp/ict/management/Pages/Acceptable-Use-of-Departments-Information-Communication-and-Technology-(ICT)-Network-and-Systems.aspx)

<http://ppr.det.qld.gov.au/corp/ict/management/Pages/Managing-Electronic-Identities-and-Identity-Management.aspx>), where terms used in this document have a definition under those policies those definitions apply to this agreement.

Every new student at Buderim Mountain State School is provided with a copy of this ICT User agreement for review, discussion and signing with their parent/caregiver at time of enrolment or if changes have been made or this documented is updated. **This user agreement will remain in effect for the duration of the student's enrolment at Buderim Mountain state School.** In the event that any amendments or additions are required to be made to this agreement, you will be advised in writing.

Buderim Mountain State School is committed to promoting and maintaining a culture of online behaviour that provides a safe, respectful and disciplined environment for students and staff. With the support of DETE, Buderim Mountain state School employs systems to assist in managing and monitoring student access to ICT and avoiding and reducing access to harmful online content and materials.

While every reasonable effort is made by the school to ensure students' use of ICT is safe and positive, developing positive online behaviours and protecting against negative influence is an ongoing and collaborative task that requires the active involvement of parents and caregivers. **It is encouraged and expected that parents and caregivers will discuss this user agreement with their child.**

Online behaviours can impact upon students' right to learn, teachers' ability to teach and the ability of the school to provide a safe, supportive learning environment. **Where inappropriate online behaviours negatively affect the good order and management of the school, the school may commence disciplinary actions in line with this user agreement or the Responsible Behaviour Management Plan.**

Buderim Mountain State School invites parents and caregivers to contact school staff to discuss any questions about cybersafety or this user agreement.

Principles of Acceptable Use of the ICT agreement at Buderim Mountain State School

For the purpose of this document 'I' refers to the student. For students entering prep, years 1,2,3. The parent / carer may sign on their behalf .

1. I will use only my designated personal account to access the school ICT and network. I will protect my account information, including username and passwords, and will not share this information with any other person.
2. If I become aware that another student's account details are being shared, I will advise a teacher or responsible staff member as soon as possible.
3. I understand that my online behaviours are capable of impacting on the good order and management of the school whether I am using the school's ICT inside or outside of school hours. I understand that my online behaviour should comply with this user agreement at all times.
4. If I find any online content that is offensive, abusive or that I know is against the school's Responsible Behaviour Management Plan, I will report this to a teacher as soon as possible. I will not save copy or distribute any offensive or inappropriate material content to any other person.
5. Online behaviours require the same attention to etiquette, courtesy and accountability as any other behaviour. I understand that online behaviours and content are capable of being shared online and reposted to a large audience.
6. **The use of ICT is a privilege and misuse may result in my access being restricted, suspended or subject to increased monitoring and supervision.**
7. **Despite departmental systems to manage access to information on the Internet, illegal, dangerous or offensive content may be accessed or accidentally displayed.**
8. I understand that school staff, with the support of the Department, will always exercise their duty of care, but avoiding or reducing access to harmful content also requires that I am responsible in my use of the ICT network and obey acceptable use policies and teacher directions.
9. I understand that the school and the Department monitor access to and usage of the ICT network. For example, e-mail monitoring will occur to identify inappropriate use, protect system security, maintain system performance, determine compliance with State and departmental policy and determine compliance with State and Federal legislation and regulation.
10. **Online behaviour can form the basis for criminal offences. The school may need to report serious instances of inappropriate online behaviour or content to police.**
11. Behaviour that is in violation of this acceptable use agreement may form the basis for the school to take disciplinary action against me.

12. Buderim Mountain State School restricts the use of personal ICT devices on school grounds.

Personal ICT devices are used at their owners' risk. **No liability will be accepted by the school or Department in the event of loss, theft or damage to any device unless it can be established that the loss, theft or damage resulted from the Department's negligence.**

13. In the event that the use of a personal ICT device is required for educational purposes, it is the responsibility of the student, with their parent/caregiver, to negotiate with the school for special permission to use the private ICT device during school hours and/or on the school network.

By signing this document, I acknowledge that I accept the principles and guidelines contained within this Agreement and understand my responsibilities in using ICT while enrolled at Buderim Mountain State School.

Student Signature:

Date:

Parent / caregiver Signature:

Date:

School Representative:

Date: